



**EPOKA UNIVERSITY  
DEPARTMENT OF  
ARCHITECTURE  
TIRANA – ALBANIA**

Dear Supervisor,

EPOKA University Faculty of Architecture and Engineering, Department of Architecture is greatly concerned with the synthesis of practical training with theoretical studies. An outcome of this concern is the compulsory Summer Practice courses for the fifth-year students in the Integrated Second Cycle study Program of the Department. The student must fulfill the requirements of these courses to graduate with a Master of Science Degree.

The *ARCH 409 – Summer Practice at Architectural Studio* is conducted at the end of the fourth year, and it aims to introduce students of architecture to the context in an architectural office by allowing them to observe and participate in project development, relations of projects and implementation and various office procedures. The duration of summer practice is *36 workdays*, and it is very important for the students to monitor different work processes during the internship. The student needs to be informed about the address and the exact start and finish dates of the internship at least 20 days before the first day of the internship.

We kindly request you to submit the *evaluation form* to the student in a sealed and signed envelope after the work period to complete the grading process.

I thank you in advance on behalf of our students for your valuable contributions to the educational program of our school.

Best regards,

Prof. Dr. Sokol Dervishi  
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Lecturers of the course ARCH  
409 – Summer Practice at  
Architectural Studio

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